

بَيْنَ أَنْصَارِ اللَّهِ



MAJLIS ANSARULLAH
UNITED KINGDOM



ANNUAL PLAN & GUIDELINES 2022

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Dear Ansār brother,

السلام عليكم ورحمة الله وبركاته

The “Annual Plan & Guidelines 2022” and the instructions contained therein should be taken as the minimum standards expected from a Majlis and its office bearers. It is important that all Muntazimeen are fully aware of these guidelines. If you wish to include further programme(s) you may do so with the approval of Sadr Majlis.

During COVID-19 pandemic it may not be possible to carry out some programmes mentioned in these guidelines as we normally do, due to government restrictions & guidance to overcome the pandemic. If such programmes fall into high risk category or government guidance restricts them, such programmes/activities can be carried out virtually, if possible, via zoom, Microsoft teams etc. If it is neither possible to do the activity physically nor virtually, it should then not be carried out, as looking after the health & safety of our members is paramount.

If you need any further information or clarification, please contact Qiadat Amoomi Department and we will assist with your queries. I hope that you will find these guidelines useful and request for your special prayers for the Majlis.

May Allah enable all of us to fulfil our responsibilities to the best of our abilities. آمين

والسلام

Muhammad Mahmood Khan

Qā'id Amoomi

Majlis Ansārullah UK

January 2022

Email: amoomi@ansarullahuk.org

نحن انصار الله

"We Are the Helpers of Allah"

"VISION OF MAJLIS ANSĀRULLAH"

Remember that your name is Ansārullah, that is, the helpers of God Almighty. It means that you have been associated with the name of God Almighty, and God Almighty is everlasting and immortal so you should also try to be a manifestation of immortality. May you become the true symbol of Ansārullah, meaning that may you always uphold the institution of Khilāfat and ensure that this work continues in your future generations as well.

This can be achieved in two ways. One way is that your children are properly trained and love of Khilāfat is inculcated in them. That is why I established Majlis Atfal-ul-Ahmadiyya, and Majlis Khuddam-ul-Ahmadiyya was instituted for the same purpose.

These Atfal and Khuddam are your own children. If Atfal-ul-Ahmadiyya are properly trained, then Khuddam-ul-Ahmadiyya will also be properly trained. And if Khuddam-ul-Ahmadiyya are properly trained, then the next generation of Ansārullah will also be superior. I have created a hierarchy. The first stage is Atfal-ul-Ahmadiyya, the second stage is Khuddam-ul-Ahmadiyya, the third stage is Ansārullah, and the fourth stage is God Almighty. If you provide proper guidance to your children as well as supplicate to God Almighty, then all these stages will be accomplished.

If your Atfal and Khuddam are properly guided as well as you supplicate to God Almighty and establish relationship with Him, then there is no other place for you except heaven. And whoever is raised to heaven, he is safe in every respect.

If the world tries to attack, it can only attack up to a hundred or two hundred feet at the most, but cannot reach to the heaven. Therefore, if you reform yourselves and supplicate to God Almighty, then you will establish a relationship with Him. And if you become true Ansārullah and establish a relationship with God Almighty then the Khilāfat will remain among you forever, and it will last even longer than the Khilāfat of Christianity.

Hazrat Khalifatul Masih II رضى الله تعالى عنه

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National Amila Majlis Ansārullah UK 2022

No	Designation	Name
1.	Sadr Majlis Ansārullah UK	Dr Ch Ijaz Ur Rehman
2.	Na'ib Sadr (Awwal)	Zaheer Ahmed Jatoti
3.	Na'ib Sadr (Saf-e-Dom)	Sahibzada Mirza Waqas Ahmad
4.	Na'ib Sadr	Rafi Ahmad Bhatti
5.	Na'ib Sadr	Zia Ur Rehman
6.	Naib Sadr	Shakil Ahmed Butt
7.	Qā'id Amoomi	Muhammad Mahmood Khan
8.	Add Qā'id Amoomi	Ehsan Ullah Qamar
9.	Qā'id Tarbiyyat	Atta ul Momin Zahid
10.	Add Qā'id Tarbiyyat	Javaid Haider Hameed
11.	Qā'id Tabligh	Ahmad Naseeruddin
12.	Add Qā'id Tabligh	Haris Latif Malik
13.	Qā'id Tā'leem	Burhan Ahmad Raja
14.	Qā'id Tā'leem-Ul-Qur'an	Fazal Ahmad Tahir
15.	Qā'id Māal	Abdul Manan Azhar Choudhry
16.	Add Qā'id Māal (Expenditure)	Mansoor Ahmad Qamar
17.	Qā'id Tajneed	Naveed Uz Zafar
18.	Qā'id Tehrīk-e-Jadīd	Fazal-e-Haq
19.	Qā'id Waqf-e-Jadīd	Dabeer Ahmad
20.	Qā'id Isa'ar	Ashfaq Ahmad Khan
21.	Add Qā'id Isa'ar	Muzaffar Hussain
22.	Qā'id Zahānat wa Sehat-e-Jismāni	Ali Mubarak Khan
23.	Qā'id Tarbiyyat Nau Mubāeen	Inamullah Khan
24.	Qā'id Ishā'at	Muzaffar Ahmad Bhatti
25.	Add Qā'id Ishā'at	Muhammad Ishaq Nasir
26.	Za'im A'lā Muqami	Muhammad Zakariyya Chaudhry
27.	Mu'awin Sadr	Okasha Badr Ahmad
28.	Mu'awin Sadr	Hafiz Ijaz Ahmad Tahir
29.	Mu'awin Sadr	Masood Ahmed Shahid
30.	Mu'awin Sadr	Basharat Ullah Choudhry
31.	Auditor	Miyan Mansur Mannan
32.	Rukn-e-Khususi	Imam Atta Ul Mujeeb Rashid
33.	Rukn-e-Khususi	Sir Dr Iftikhar Ahmad Ayyaz
34.	Rukn-e-Khususi	Ch Waseem Ahmad

Regional Nazimeen-e-A'lā Majlis Ansārullah UK 2022

1. Baitul Futuh	Dr Tayyab Ahmad Mansoor
2. Baitul Ehsan	Mubarak Ahmed Niazi
3. East	Saad Saud
4. Bashir	Asmetullah Ch
5. Hertfordshire	Aamir Bhatti
6. Muqami (Za'im A'lā)	Zakariyya Chaudhry
7. Masroor	Azhar Mustafa
8. Fazal	Mahmood Ahmad
9. Nasir	Naeem Ahmad Tahir
10. East Midlands	Dr Irfan Malik
11. West Midlands	Tariq Majeed
12. Noor	Hayat Muhammad Mirza
13. North East	Lutuf ur Rehman
14. South	Syed Kaleem Ahmad Shah
15. Scotland	Tahir Naseem Ahmad
16. Tahir	Asif Ahmad
17. North West	Ahsan Ahmed
18. Wales & South West	Munawar Ahmad Mughal

THE PLEDGE

On the occasion of the annual Ijtema of Majlis Ansārullah held in Rabwah in October 1956 Hazrat Khalifatul Masih II (May Allah be pleased with him) approved the following pledge for members of Majlis Ansārullah.

أَشْهَدُ أَنْ لَا إِلَهَ إِلَّا اللَّهُ وَحْدَهُ
لَا شَرِيكَ لَهُ وَأَشْهَدُ أَنَّ
مُحَمَّدًا عَبْدُهُ وَرَسُولُهُ

ASH-HADU ALLĀ ILĀHA ILLALLĀHU WAḤDAHŪ LĀ SHARĪKA LAHŪ WA ASH-HADU ANNA MUḤAMMADAN ‘ABDUHŪWA RASŪLUHŪ.

(On the occasion of meetings and gatherings of Majlis Ansārullah, members stand up and repeat the pledge jointly)

I bear witness that there is none worthy of worship except Allah. He is One (and) has no partner, and I bear witness that Muhammad ﷺ is His servant and messenger.

I solemnly pledge that I shall endeavour throughout my life for the propagation and consolidation of Islam Aḥmadiyyat, and for upholding the institution of Khilāfat. I shall also be prepared to offer the greatest sacrifice for this cause. Moreover, I shall exhort my children to always remain dedicated and devoted to Khilāfat.

ان شاء الله تعالى

Aims and objectives

The aim of the organisation is to promote the moral and spiritual training of its members resulting in a Godly, righteous, responsible and just society, true both to God and His creatures. The aims and objectives of the organisation are reflected in the pledge, which every member has to make and recite in every formal meeting. These aims are:

1. To organise all male Ahmadi Muslims over the age of forty years in the Silsila Aliya Ahmadiyya (Ahmadiyya Muslim Community).
2. To inculcate the following amongst its members:
 - *The love of Allah.*
 - *The spirit to promote and propagate the teachings of Islam.*
 - *Exhort to preach Islam and serve mankind.*
 - *The spiritual and moral training of children.*
 - *The spirit of protecting the institution of Khilāfat.*
 - *The spirit of placing collective interests above individual interests.*
 - *To remain a purely religious organization with no political interest whatsoever.*

Guidelines for Zo'ama Majalis.

Qiadat Amoomi

Monthly Report

Monthly Report should reach Markaz before 10th of the following month.

Report is submitted through the AMIS reporting system, additional information can be attached.

Decision of “The Alam-e-Inaami” and different positions depend upon the reports received from the Local Majalis.

Monthly Meeting

There should be at least **two** meetings of the local **Majlis-e-Amila**. During meeting the progress of all Qiadats should be discussed. However, priority should be given to Tabligh, Tarbiyyat, Māal, Isa'ar & other urgent matters according to the situation.

- Ensure minutes of the Amila meeting are recorded.

There should be at least one monthly “**General Meeting**” in each Majlis. Kindly ensure maximum attendance is achieved. During that meeting all instructions and circulars from Markaz should be communicated to members.

- Ensure that agenda for the meeting is distributed well before the meeting due date.
- All Ansār members must be informed and reminded by phone call if required, about the General Meeting.

Annual Ijtema

Each year it is expected that all Local Majalis will hold their 1 Ijtema; these must be held before the Regional and National Ijtema.

This year as well the National Majlis Ansārullah Ijtema will be held InShaAllah. Dates would be announced later. Please make the effort to have 100% attendance at the Ijtema.

Regions should also organise their Annual Ijtema and must ensure that Local Majalis also organise their Annual Ijtema.

Theme of Ijtema:

This year's theme of National Ijtema is:

Importance and Blessings of Khilāfat (خلافت کی اہمیت و برکات).

This theme should be used for your Majalis and Regional Ijtema'at.

Majlis-e-Shūrā

Shūrā will Inshallah be held on 10th & 11th of December 2022. Za'im Majlis is permanent member of Majlis-e-Shūrā.

According to the rules one representative will be chosen through election on every 20 members of the Majlis. The name(s) should be sent to the Markaz within the allocated time.

Proposals for the Majlis-e-Shūrā should be sent after the approval of the Local Majlis-e-Amma (General Body) and submitted within the allocated time.

General Instructions

According to the instructions of Hazrat Khalifatul Masih IV رحمہ اللہ تعالیٰ all Majalis should maintain a **"Red Book"** of all events.

Please always acknowledge the letters, instructions and any other communication from the Markaz on time.

Please always act promptly if you are requested to perform certain tasks and report back to Markaz in time.

Targets

No.	Particulars	Minimum Requirement
Majlis Targets		
1	'Amila Meetings	2 Every month
2	General Meeting	1 Every month
3	Annual Ijtema	1 in a Year
4	Shūrā delegates elections & proposals	Must be before 15 th October 2022
5	Individual Report form Link	Try to get report from each Nasir every month
6	Majlis Reports	Before 10 th of Every Month
7	Home visits	Minimum twice in a year
Regional Targets		
1	Regional 'Amila Meeting	1 Every month
2	Regional reports	Before 15 th of Every month
3	Analysis meeting	1 every month
4	Regional Annual Ijtema	1 in a Year
5	Regional Nazim Ala & Regional Nazimeen Visits	Make frequent visits to Majalis

Qiadat Tarbiyyat

The fundamental principle of the Tarbiyyat Department is to draw attention towards good deeds and to remove weaknesses, and continuously doing special efforts for Qiam e Salat.

- An estimate of the extent of ‘reformation’ can be understood from the following statement of Hazrat Khalifatul Masih

ايدو الله تعالى بنصره العزيز Al-Khamis

“The task of reformation is colossal. You should never tire in the effort of reforming someone, even if you may have to attempt it 4000 times. Neither should you get tired, nor should you give up. You should try to make them understand with love.”

Huzoor-e-Aqdas ايدو الله تعالى بنصره العزيز instructed during Mulaqat of National Amila Majlis Ansārullah UK.

The children of Ansar who have grown up and joined Ansar also have small children. There are some who do not pay attention to these children. They are on the internet these days and especially when there are school holidays. Then the tendency to go to the Internet and watch the wrong kind of program is increasing. Have you made any program for this? Khuddam Ul Ahmadiyya makes it, Ansar should make it too. According to these circumstances, your program should be made and it should be implemented immediately

Qiadat Tarbiyyat should activate a system at Regional and Majlis level to ensure that every Nasir observe five daily prayers regularly and listen Friday Sermons of Huzoor-e-Aqdas ايدو الله تعالى بنصره العزيز regularly.

The following targets and schemes have been prepared to achieve and remind Ansār regularly.

In order to achieve these targets, request all office holders to write a letter to Huzoor-e-Aqdas and pay some Sadqa before starting, for the blessings of Allah.

1. Annual Scheme

The Tarbiyyat Department is in every sense the life of all departments and the backbone of all our works because the fundamental reason for the establishment of religion is reformation of mankind and to establish a living connection with God.

To improve the outcome of the tasks of the Tarbiyyat Department a specific annual plan should be introduced on Regional and Majlis levels. Plan should include the following points:

- To acquire information on such Ansār brothers who require more attention in a confidential manner. To create a personal bond with such Ansār who are not well connected with their Mosques or Salat Centres, and to help them create a connection with these places through love and wisdom.
- To hold programmes for those Ansār who are less active and on such occasions providing them with righteous company.
- To highlight different Tarbiyyat matters during Amila meetings. To present exact reports on these affairs and then to focus on improvement and also explain the importance of sacrificing time to Ansār.
- To constantly draw attention towards prayers in congregation, the Friday Prayer, Friday Sermons of Huzoor-e-Anwar إيدو اللہ تعالیٰ بنصرہ العزیز and voluntary fasts.
- To encourage the Ansār brothers to commit some time either weekly or monthly for Ansārullah work and to create guidelines on how to utilise their time effectively.
- According to the local conditions a comprehensive plan should be made to tackle evil and encourage goodness.
- In the light of this scheme, work that needs to be carried out monthly, weekly and daily should be specified, and those who are responsible should be provided with full detail of their work. Once this has been done their work should be monitored.

2. Observance of Prayer

(An-Nisa' Verse 104) **إِنَّ الصَّلَاةَ كَانَتْ عَلَى الْمُؤْمِنِينَ كِتَابًا مَوْقُوتًا**

Verily Prayer is enjoined on the believers to be performed at fixed hours

The Holy Prophet ﷺ has said that prayer is the delight of his eyes and a means of ascension for believers. The Holy Prophet ﷺ has also paid great emphasis on congregational prayer so much so that a blind companion who could hear the Azaan from was told that he still should attend congregational prayers.

The Holy Prophet ﷺ prior to his demise would also attend the congregational prayer with the assistance of his companions. Similarly, the Promised Messiah عليه السلام like his master, would inquire about the time of prayer prior to his demise.

The Promised Messiah عليه السلام states:

‘O the entire mankind! Whoever considers themselves to be part of my Jamā’at, you will only be considered as part of my Jamā’at in heaven when you truthfully tread the paths of righteousness. So observe your five daily prayers with such fear and presence as if you are watching God Almighty and fulfil your fasts for God with piety. Practice good with piety and reject sin warily.’ (Kashti e Nuh Page 22-23)

He stated:

“You should never abandon prayer even if the whole house falls apart.” (Malfoozat Vol.3 Pg 591)

Hazrat Khalifatul Masih V (رحمته الله تعالى) states:

“If you are truly to thank Allah for the reward of Khilāfat, in order to continually benefit from this reward, it is important for every Ahmadi to give special attention to the establishment of prayers.”

(Friday Sermon delivered on 22nd February 2008)

Thus every effort should be made to the establishment of prayers.

Make hundred percent members of Majlis Ansārullah strict on prayers. When office bearers will be strict on the five daily prayers, this example will be a helping hand for the increase of Jamā'at members in prayers.

- Make the system of Sa'iqeen effective; try to increase the attendance in Mosques and Prayer Centres.
- Try your utmost to encourage the less active Ansār brothers, for example:
 - By keeping in contact with them directly.
 - Using modern technology for sending verses of the Holy Qur'an, Hadith, and sayings/writings from the Promised Messiah (عليه السلام) and Khulafa.
 - Through their good and sincere friends.
 - By organizing programmes of their interest.
 - By taking them to office bearers and elders of the Jamā'at
 - By sincerely praying for them.
 - By Tarbiyyat and Islahi committee.

Keep in mind the above-mentioned directions from **Huzoor-e-Anwar** (إيده الله تعالى بنصره العزیز). He states:

“You can admonish but you cannot be strict. So keep on admonishing without force, in fact strive to establish a passion and interest within people regarding prayers. Help people to come to the realisation that being an Ahmadi, what positive changes should be made in result of which they will stand out from others.”

- The Qur'anic command **وَأْمُرْ أَهْلَكَ بِالصَّلَاةِ وَاصْطَبِرْ عَلَيْهَا** (TaHa:133) with translation should be sent to the house of every Nasir and every Nasir's attention should be drawn towards acting upon it.
- Office bearers should set their example for observing prayers.
- An overview of the current progress regarding the observance of prayer, what efforts have been made for this objective and to ponder over the results of these efforts? To discuss this meetings need to be held regularly at every level of the Majlis Amila
- Every Majlis should make a target for example we are going to

achieve 100% attendance in prayer. From the Ansār whichever Majlis achieves this target should set a new target.

- It is evident from the instructions of Hazrat Musleh Moud (رضي الله عنه) which are mentioned above that the observation of prayer has many levels. All efforts should be made in increasing these levels.
- Efforts should be made to encourage Ansār to offer Nawafil prayers (especially Tahajjud).
- To create a sense of enjoyment in prayers, the various prayers presented by the Promised Messiah عليه السلام should be constantly reminded of.

3. Sermons of Huzoor Anwar ايدہ اللہ تعالیٰ بنصرہ العزیز from watching MTA

- An effort should be made to encourage office bearers to fully benefit from watching the sermons and addresses of Hazrat Khalifatul Masih ايدہ اللہ تعالیٰ بنصرہ العزیز and other programmes on MTA.
- Efforts should be made to include less active Ansār as well.

In the same way, less active members of Ansārullah should also constantly be reminded. And after the sermon individual reports should be taken from each Nasir. It would be beneficial to send a reminder before the repeat of the sermon via phone call/SMS to those Ansār who were not able to listen to the sermon live. In addition to this, efforts should be made towards the implementation of each instruction of Huzoor Anwar ايدہ اللہ تعالیٰ بنصرہ العزیز.

After shortlisting all the negatives regarding all electronic media, Hazrat Khalifatul Masih V (ايدہ اللہ تعالیٰ بنصرہ العزیز) mentioned the beauties and benefits of MTA:

“In this age, television is being used in the best manner by Ahmadis or the Ahmadiyya Community as a whole. In the Jalsa days, I instructed members to watch MTA, which has had a positive effect on many and in response to which those members have stated that ‘we never used to watch MTA, but now upon your instructions we have started to watch MTA and we regret the fact that we did not watch it before and attach ourselves to it. Some have even said that they felt that their level of spiritually and intellect has increased merely within 7 to 10 days.”

4. Spiritual Programme of prayers and worship

Keep reciting those prayers which the Khulafa have mentioned on the occasions of the Khilāfat Jubilee and the Jama'at jubilee. Also those prayers which Huzoor (عليه السلام) has added:

1. Read Surah Al-Fatihah profusely
2. Recite Durood Sharif profusely
3. Read the following prayers repeatedly:

رَبَّنَا أَفْرِغْ عَلَيْنَا صَبْرًا وَثَبِّتْ أَقْدَامَنَا وَانصُرْنَا عَلَى الْقَوْمِ الْكَافِرِينَ ﴿٢٥١﴾

O My Lord! Pour down steadfastness upon us and make our steps firm and help us against the disbelievers. (Al-Baqarah:251)

رَبَّنَا لَا تُرِغْ قُلُوبَنَا بَعْدَ إِذْ هَدَيْتَنَا وَهَبْ لَنَا مِنْ لَدُنْكَ رَحْمَةً إِنَّكَ أَنْتَ الْوَهَّابُ ﴿٩﴾

Our Lord let not our hearts become perverse after thou hast guided us and bestow on us mercy from thyself; surely Thou art the Great Bestowed. (Aal-e-Imran:9)

رَبَّنَا اغْفِرْ لَنَا ذُنُوبَنَا وَإِسْرَافَنَا فِي أَمْرِنَا وَثَبِّتْ أَقْدَامَنَا وَانصُرْنَا عَلَى الْقَوْمِ الْكَافِرِينَ ﴿١٣٨﴾

Our Lord, forgive us our sins and our excesses in our conduct, and make firm our steps and help us against the disbelieving people.

(Aal-e-Imran:148)

اللَّهُمَّ إِنَّا نَجْعَلُكَ فِي نُحُورِهِمْ وَنَعُوذُ بِكَ مِنْ شُرُورِهِمْ۔

O Allah, we make you a shield against them and their evil designs.

(Sunan Abi Daud Kitab Al-Salat)

سُبْحَانَ اللَّهِ وَبِحَمْدِهِ سُبْحَانَ اللَّهِ الْعَظِيمِ اللَّهُمَّ صَلِّ عَلَى مُحَمَّدٍ وَآلِ مُحَمَّدٍ۔

Glory to Allah with His praise, Glory to Allah the Great. O Allah Bless Muhammad ﷺ and his progeny.

(Tazkirah Edition 4 Pg.25)

يَا رَبِّ فَاسْمَعْ دُعَائِي وَمَدِّقْ أَعْدَاءَكَ وَأَعِدْ لِي وَأَنْجِزْ وَعْدَكَ وَانصُرْ عَبْدَكَ وَارِنَا أَيَّامَكَ وَ

شَهْرَ لَنَا مُحْسَمَكَ وَلَا تَرِزْ مِنَ الْكَافِرِينَ شَرِيرًا۔

O my Lord, hear my prayer and destroy my enemy and Your enemy and fulfil Your promise and help Your servant and show us Your days and draw your sword for us and don't leave any of the evil disbelievers.

(Tazkirah Edition 4 Pg.426)

رَبِّ كُلِّ شَيْءٍ خَادِمِكَ رَبِّ فَاحْفَظْنِي وَأَنْصُرْنِي وَأَرْحَمْنِي۔

O my Lord, everything is Your Servant; O my Lord, Guard me and help me and have mercy on me. (Tazkirah Edition 4 Pg.556)

أَسْتَغْفِرُ اللَّهَ رَبِّي مِنْ كُلِّ ذَنْبٍ وَأَتُوبُ إِلَيْهِ۔

I seek forgiveness from Allah, my Lord, for all of my sins and turn to Him in repentance.

These prayers should be given to the members of Majlis Ansārullah in the form of charts and pocket size folders. Ansār should memorise these prayers with the translation and should make it their routine to recite them every day.

5. Office bearers should be role models:

Office bearers should implement the guidelines mentioned before. They should be role models for the Ansār and always keep in mind the following instructions given by Huzoor-e-Aqdas (إيده الله تعالى نصره العزيز) stated:

“If Office bearers, whether they be of the Jamā’at or of the auxiliary organisations, do not make righteousness and worship common in their households then no one will listen to them outside. Those who bring about revolutions first bring changes in themselves. Only those nations make progress whose leaders set the best examples. Remember! We do not need any Jamā’ati Office bearer who does not offer his prayers, because the fundamental difference of any office bearer should be that he offers his prayers regularly and he tries his utmost to lose himself in the love of Allah and to make a connection with Allah. We need those Office bearers who firmly believe that the progress of the Jamā’at is based on prayers as Allah has stated that if a person has His help then no one can stop him attaining success and victory. On the other hand Allah also says that if a person is oblivious to his help then no matter how clever or crafty he is, he cannot be destined for progress and success.”

(Friday Sermon 1st October 2004)

Annual Targets for year 2022

1. Salat Committee:

Each Majlis and Region must form a Salat Committee. Must hold minimum one Salat Committee meeting every month

2. Tarbiyyat Forums (Region):

Each region should hold a minimum of two Tarbiyyat forums in a year.

3. Tarbiyyat Forums (Majlis):

All Majalis should organise minimum two Tarbiyyat forums in a year. One of them must be on social media.

4. Salat Awareness Day:

Each Majlis should hold minimum two awareness days in a month.

5. General Meeting

Each Majlis must hold one General meeting on importance of Salat in a quarter.

6. Ashra Tarbiyyat

Each Majlis and region should observe minimum of two Ashra Tarbiyyat (ten days) in a year.

Further Information

• Salat Committee

It is essential for a Tarbiyyati Committee to work both on Regional and Majlis level.

At every level an office bearer of the Tarbiyyat Department should chair this committee.

The Regional Committee should include the Muntazim Tarbiyyat of each Majlis.

The committee meeting should be held regularly and be productive. Attention should be drawn to achieving specific targets in terms of promoting good and removing evil.

• The Correct use of latest Technology

Lot of Tarbiyyat is needed for the use of television, mobile phones, internet and other new ways of technology. Under the command of

قُوا أَنْفُسَكُمْ وَأَهْلِيكُمْ نَارًا (Al-Tahrim:7) parents should take extreme care. While watching other programmes on television and internet and other outlets of multimedia, the Tarbiyyat of children should be in such a way that even if the slightest vain thing appears on a program or in the use of anything they should be understood as disgusting and looked down upon and hate for such things should be made obvious, and should be avoided immediately. In the use of these things, parents should overlook their children fully; and also inform them of their advantages and disadvantages.

• **Salat Awareness Day**

- The purpose of holding Salat Awareness Day is to draw the attention of those Ansār brothers who are relatively less active, to include them in important Tarbiyyati issues, and make them to commit a few days in a month.
- To create awareness among Ansār, each Majlis should, if possible, hold a Salat Awareness Day every month. On this day with the participation of the Ansār a report should be sent containing the following:

Friday Prayer, Congregational prayer, Huzoor's أيده الله تعالى بنصره العزیز Friday Sermon, Financial Sacrifice (Mandatory Chandas), General Meetings.

• **Ashra Tarbiyyat:**

During the year, hold a 10 day Tarbiyyat Programme and send a separate report to the Markaz. During these 10 days special focus should be given to the following points.

- Special contact with less active Ansār Brothers and alongside these giving duties to *Sa'iqeen* or more active Ansār.
- Observing the five daily prayers on time and in congregation.
- Recitation of the Holy Qur'an.
- Tahajjud Prayer
- Attendance of the entire household at Huzoor's أيده الله تعالى بنصره العزیز Friday Sermons.
- Writing letters for prayers to Huzoor أيده الله تعالى بنصره العزیز
- Family classes at home on religious topics.

- Holding General Meetings
- During the 10 days there should be Dars everyday on different topics, for example the importance of Namaz and its benefits, recitation of the Holy Qur'an, the Friday Prayer, the benefits of MTA, the importance of Tahajjud prayer, the blessings of Khilāfat and remaining dedicated to it, moral training of your children, the Waqf-e-Arzi scheme and Wasiyyat, etc.

Qiadat Māal

Budgets should be made according to the prescribed rates, by Local Majlis and sent it to Markaz within the allocated time.

Please note that the new Budgets should be made according to the following prescribed rates:

- Chanda Majlis Ansārullah is 1% of the monthly income for every month.
- Chanda Ijtema fixed at **3%** of one month's income to be paid once a year or **£24** per year, whichever is higher.
- The subscription to "Ansaruddin" is **£5** per year.

The target that each Majlis has been given of their regular budget should be evenly and regularly collected monthly.

- Each Za'im Majlis must contact all non-payers to improve the number of Chanda participants.
- All Zo'ama/Za'im-e-A'lā/ Regional Nazimeen A'lā will be updated about the collection of Chanda on bi-monthly basis in the months of March May, July, September, and November.
- Collection weeks will be held to improve the Chanda Collection on bi monthly basis.
- Meetings with All Zo'ama / Za'im-e- A'lā / Nazimeen-e-Ala and their Māal team will be held through Zoom platform.
- No Chanda should be collected without issuing a receipt.

Mosque Fund – Wales

Efforts will be made to complete collections of Mosque Fund - Wales promises during the year 2022, our aggregate target will be £1,000,000.

Charity Walk for Peace

- Special efforts will be made to increase donations and Standing Orders for **Masroor Eye Hospital**
- **High Fund Raisers** will be contacted to generate more funds
- **“Just Giving”** campaign will be introduced at Majlis level more effectively this year
- **Charity Collection Boxes** will be placed at shops and business premises
- **“Poppy Appeal”** will be launched in October to raise funds – (subject to COVID-19 situation)

Standing Orders

Each Za'im will be requested to increase at least 5 more standing orders in large Majalis and 2 more in small Majalis. In addition, all new Ansar joining Majlis Ansārullah this year will be requested to pay their Chanda through standing order. Target for this year is to achieve at least 1200 standing order form.

Gift Aid

Each Za'im will be requested to collect Gift Aid Form from tax payer. Target for this year is to achieve at least 1000 Gift aid forms for Ansārullah and 400 Gift aid forms for Charity Walk for Peace.

To achieve the targets, Qiadat Māl will organise visits to Majalis and Regions, all help and support will be provided to Zo'ama Majalis and Regional Office bearers of Ansārullah.

Expenditure Instructions:

We are a registered charity. This requires us to maintain our financial records, abiding by the rules of the regulatory authority. Please ensure you maintain a record of all documentation.

- Expense claims forms can't be processed without signatures and date by the claimant and approval by relevant head of department.
- Please use the prescribed forms & please don't use self-created forms.
- Don't use correction fluid, just cut through neatly and rewrite.
- Write clearly in BLOCK LETTERS.
- Please keep a copy of your receipts and form for your own records.
- When you receive any cheque from us please keep the photocopy in your record.
- Receipts must indicate the type of expense. Also provide details and purpose of expense.
- Original receipts must be attached firmly on a separate sheet. Photocopies/Faxes are invalid. Without receipts no claim will be accepted.
- To attach the receipts, follow the sample attached. On one page attach the receipts for one Expense Head.
- For food and travel, fill in the relevant form.
- Please ensure that the form is fully completed and supported with all relevant receipts.
- Incomplete forms may cause delays in process and approvals.
- Expenses mentioned must incur wholly, exclusively and necessarily for the approved purpose.
- For expenses on any major event please seek prior approval from Sadr Majlis Ansārullah UK. Please provide details of your proposed expenses.
- Please submit the Accounts immediately after the event.
- In case of advance/Grants, please ensure to return the outstanding amount to Markaz by cheque or cash.

Qiadat Tabligh

يَا أَيُّهَا الرُّسُولُ بَدِّعْ مَا أُنْزِلَ إِلَيْكَ مِنْ رَبِّكَ ط

(المائدہ: 68)

O Messenger! Convey to the people what has been revealed to thee from thy Lord; (Al-Ma'idah 68)

وَمَنْ أَحْسَنُ قَوْلًا مِّمَّنْ دَعَا إِلَى اللَّهِ وَعَمِلَ صَالِحًا وَقَالَ إِنِّي مِنَ الْمُسْلِمِينَ ﴿٣٣﴾

(حَمَّ السَّجْدَةِ: 34)

And who is better in speech than he, who invites men to Allah and does righteous deeds and says, I am surely of those who submit

(Ha Mim As-Sajdah: 34)

أَدْعُ إِلَى سَبِيلِ رَبِّكَ بِالْحُكْمَةِ وَالْبُوعِظَةِ الْحَسَنَةِ وَجَادِلْهُمْ بِالَّتِي هِيَ أَحْسَنُ
إِنَّ رَبَّكَ هُوَ أَعْلَمُ بِمَنْ ضَلَّ عَنْ سَبِيلِهِ وَهُوَ أَعْلَمُ بِالْمُهْتَدِينَ ﴿١٢٦﴾

(النَّحْلُ: 126)

Call unto the way of thy Lord with wisdom and goodly exhortation, and argue with them in a way that is best. Surely, thy Lord knows best who has strayed from His way; and He knows those who are rightly guided.

(An-Nahl: 126)

وَإِنْ تَوَلَّوْا فَإِنَّمَا عَلَيْكَ الْبَلَدُ ط

(العمران: 21)

But if they turn back, then thy duty is only to convey the message.

(Aal-e-Imran:21)

Hadith un Nabi ﷺ

عَنْ سَهْلِ بْنِ سَعْدٍ رَضِيَ اللَّهُ عَنْهُ أَنَّ النَّبِيَّ صَلَّى اللَّهُ عَلَيْهِ وَسَلَّمَ قَالَ لِعَلِيٍّ رَضِيَ اللَّهُ عَنْهُ
قَوْلَهُ لَئِنْ يَهْدِيَ اللَّهُ بِكَ رَجُلًا وَاحِدًا أَحَبُّ إِلَيْكَ مِنْ مِائَةِ نَعْمَةٍ (مسلم)

Narrated Sahl Bin Saud: Hazrat Prophet Muhammad (May peace and blessings of Allah be upon him and his progeny) told to Hadhrat Ali (May peace be upon him) that if Allah guides through you one person; it is better for you than the nice red camels. (Muslim)

The Promised Messiah عليه السلام says

"I have been sent for the [sole] purpose of conveying this message to God's creation that among all the religions in the world, the religion which is concordant with God's will is the one which the Holy Qur'an has brought forward; and the door that leads to the house of salvation is [to claim] that there is no God but Allah and Muhammad ﷺ is His prophet".

The Promised Messiah عليه السلام held a strong passion for Tabligh. He says:

"If it is up to me, I will go house to house to preach the true religion of God and save people from this destructive shirk and kufr which has spread throughout the world. If God Almighty teaches me English, I myself will roam around [the earth] and do Tabligh. And I will spend all my life doing Tabligh even if I am killed [fulfilling] this endeavour". (Malfozat, Vol:3 Page:291-292)

Our beloved Imam Hazrat Amirul Momineen, ايمه الله تعالى بنصره العزيز pertaining to Tabligh said:

"Every Ahmadi who has taken firm oath to the Promised Messiah عليه السلام, it is his duty to fulfil it and spread the message to every individual of this nation which the Promised Messiah عليه السلام has vouchsafed to him. (Friday Sermon: 22 September 2006)

AIMS & OBJECTIVE:

As per constitution of Majlis Ansārullah, Qiādat Tabligh is to prepare all members of Majlis Ansārullah to practically participate in preaching and is responsible to prepare schemes for preaching and motivates the Majalis to use all their resources to implement it.

MAJLIS PLAN:

- Conduct Local Tabligh Committee Meeting at least once every month
- Encourage and help Ansār brothers to become Da'īn ilAllāh and focus on individual contacts. Individual Ansār to maintain at least 3 contacts on regular and long term 1-2-1 basis
- Hold regular leaflet distribution activity to achieve target set by the region

- Arrange at least 2 City Tabligh Stalls every month
- Visit allocated villages at least once a month and establish contacts with village charities, council, schools, churches, other faiths and similar village-based organisations.
- Arrange Tabligh Stall in allocated villages at least once a month and also distribute Tabligh leaflets
- Organise at least one Interfaith Tabligh Session in city or village in a year. The event should be properly planned well in advance and advertised using different media including social media
- Majalis to focus on new immigrants and join their seasonal and religious events
- Majalis to organise Quarterly Social Media Training Session and involve Ansār in all social media campaigns
- Every Majlis to bring at least 5 guests at Jalsa Salana UK
- Work hard to achieve Bai'at target (minimum 2 Bai'at per Majlis)
- Submit monthly report via AMIS, detailed reports of any Tabligh related event along with selected photographs to Region and Qiādat within 3 days of the event

MAJLIS TARGETS

LOCAL TABLIGH COMMITTEE – MONTHLY MEETING:

- Muntazim Tabligh will be the head of all Tabligh related activities in his Majlis
- Local Tabligh Committee should consist of Muntazim Tabligh, Naib Muntazim Tabligh Social Media and Sa'iqeen with the approval of Za'im Majlis
- Committee should implement Tabligh Plans at Majlis level in line with annual target set by Qiādat Tabligh
- Hold Local Tabligh Committee Meeting **every month** to review Tabligh activities of Majlis and to seek ways to improve these activities
- Make special efforts to ensure participation of all Ansār brothers in Tabligh programmes
- Maintain record of Tabligh items provided by Qiādat Tabligh
- Implement a mechanism to have monthly report regarding Tabligh Endeavours from every Nāsir

- Ensure to send detail Tabligh report, along with purpose-meant appropriate pictures of the event to Qiādat Tabligh
- Send details of new Bai'at (copy of Bai'at form), achieved by any Nāsir, to region as well as to Qiādat Tabligh

INDIVIDUAL PROJECTS FOR ANSĀR – AT LEAST ONCE A MONTH

- Ansār to improve individual spiritual status, self-reformation and self-education
- Majalis to ask members to write a letter for prayer every month for success of Tabligh efforts to Hazrat Khalifatul Masih^{aa}
- Majalis to encourage and help Ansār brothers to become Da'īan ilAllāh and to focus on **individual contacts**
- Individual Ansār to maintain at least **3 contacts** on regular and long term 1-2-1 basis. These can be friends, colleagues, neighbours, relatives or any other Tabligh contacts
- Invite Tabligh contacts to coffee mornings, 1-to-1 meetings, Iftar, Eidul Fitr, Eidul Adhiya, Jalsa Salana, etc. Distribute sweets, gifts, books, season greeting cards etc.
- Ansār should involve in local charities, interfaith and neighbourhood groups
- Ansār should also be given tasks to preach members of their own ethnic community-

CITY TABLIGH STALLS – TWICE A MONTH

- Tabligh stalls are an effective way of getting in touch with public, conveying them message of Islam-Ahmadiyyat and getting Tabligh contacts
- Majlis to hold **at least 2 City Tabligh stalls every month**. The **quality** of these stalls should be of high standards
- Majalis can also hold community focused Tabligh stalls with relevant contents, if possible-

VILLAGE VISITS & STALLS – MONTHLY

- Majalis to visit allocated villages **at least once a month** and establish contacts with village charities, council, schools, churches, other faiths and similar village-based organisations

- Majalis to organise Tabligh Stalls in allocated villages **at least once a month** and also distribute Tabligh leaflets

INTERFAITH TABLIGH SESSION – YEARLY

- Majalis to organise at least one Interfaith Tabligh Session with other faiths in city or village in a year.
- The topic of this session will be “**Existence of God**” and it can be held during March Ashrah Tabligh
- The event should be properly planned well in advance and advertised using different media including social media-

NEW IMMIGRANTS

- Majalis should focus on new immigrants / refugees and join their seasonal and religious events
- Contact different local refugee council and similar organisations-

SOCIAL MEDIA

- Appoint a Naib Muntazim Tabligh for Social Media in the Majlis
- Majlis should encourage Ansār to follow Qiādat Tabligh Twitter account, **@UKMuslims4Peace**
- Majalis to make sure that all members to take part in Social Media campaigns shared by Qiādat Tabligh via region
- Ansār to share Tabligh leaflets and campaign posters such as "The Messiah Has Come" via Social Media (e.g. WhatsApp, Twitter, Instagram, Facebook, etc.)

SOCIAL MEDIA TRAINING SESSIONS – QUARTERLY

- Organise a Social Media training for Ansār with the help of region on **quarterly basis**
- Emphasis should be given to increase social media accounts
- Train Ansār to create their personal social media accounts to strengthen the National Social Media campaigns
- Members should be encouraged to integrate in local community, interfaith and local charity social media groups
- **Targets:** All Local ‘Amila members, all Saf e Dom Ansār in the Majlis and **50% of Tajneed** should have active twitter account.

JALSA SALANA UK & BAI'AT TARGETS – YEARLY

- Every Majlis to bring at least **5 Guests** at Jalsa Salana UK

- Majalis to achieve **minimum of 2 Bai'at** in a year
- Each Majlis must work hard to achieve their targets-

REGIONAL PLAN:

- Conduct Regional Tabligh Committee Meeting at least once every month
- Hold Monthly Da'īān ilAllāh Classes and maintain details of Da'īān Khusoosi
- A mentorship programme should be started at regional level to increase passion and skills. This can be aided with personal experiences and accounts of new Ahmadis and ba samar da'īān
- Run Quarterly Social Media Training Sessions for Majalis
- Implement "The Messiah Has Come" leaflet distribution campaigns to achieve target of 1.1 million leaflet distributions
- Organise Mosque Open Day, Jalsa Seeratun Nabiﷺ and Tabligh Conference once in a year
- Gift a copy of the Holy Qur'ān (Arabic text with English translation & short commentary) to schools, colleges, universities, libraries, churches, mayors and council
- Build relationship with Tabligh related contacts (including individual Tabligh contact and organisations e.g., interfaith groups, schools, churches etc.) A strong contact follow-up method should be adopted that is compliant with GDPR
- Submit monthly report via AMIS, detailed reports of any Tabligh related event along with selected photographs to Qiādat Tabligh within 3 days of the event, record and submit video of every major event and send it to Qiādat Tabligh.

REGIONAL TARGETS

Regions are responsible to make sure & monitor that all Tabligh projects are being implemented in Majalis

REGIONAL TABLIGH COMMITTEE – MONTHLY MEETING

- Regional Nazim Tabligh will be the head of all Tabligh related activities in the region
- Every Region to appoint a Naib Nazim Tabligh for Social Media
- Regional Tabligh Committee should consist of Nazim Tabligh, Naib

Nazim Tabligh Social Media and Muntazimeen Tabligh with the approval of Nazim A'lā

- All team members of Regional Tabligh Committee should take part in Majalis Tabligh activities
- Regions should conduct Tabligh Committee meeting on **monthly basis**
- Delegate different assignments to each member enabling them to act responsibly for their respective part
- Review Tabligh activities reports of Majalis and analyse them for improvement as per guidelines
- Hold following events in the Region:
 - Tabligh Exhibition, Mosque Open Day, Da'īān ilAllāh Classes, Social Media Campaigns, Tabligh Conference, Jalsa Seeratun Nabiﷺ
- Ensure to organise following events in Majalis:
 - Interfaith Tabligh Sessions, Village Visits, Tabligh Stalls, Tabligh Days, Ashrah Tabligh, Tabligh Leaflets Distribution, Individual Tabligh Sittings, Social Media Training Sessions
- After every event, send reports along with purpose-meant appropriate pictures through **email (tabligh@ansarullahuk.org)** and **NOT through WhatsApp**
- Ensure to implement Tabligh Plan as Annual target set by Qiādat Tabligh. Oversee Majalis where there are some weaknesses on Tabligh activities
- The details of the Bai'at achieved by Ansār should be regularly sent to the Qiādat Tabligh and also keep record of those Bai'at in the region
- Conduct a quarterly meeting with members of Local Tabligh Committee for progress improvement and to make Muntazimeen more dynamic
- Maintain record of items provided by Qiādat Tabligh

DA'ĪĀN KHUSOOSI & REGIONAL DA'ĪĀN CLASSES – MONTHLY

- Every Majlis should select at least **5 Ansār** and send details of these 5 Da'īān Khusoosi to centre through region. Special training on specific topics should be arranged on **monthly basis** by regions to train them for preaching

- The date & time for Regional Daʿiān Classes should be fixed in advance. Regions can fix it on a particular date of the month (e.g., 3rd day of every month) or a set day (e.g., every first Tuesday of the month)
- Any Nāsir from the region can attend these classes but 5 Daʿiān Khusoosi from every Majlis of the region must attend
- During these classes, organisers should try to keep Daʿiān ilAllah motivated towards Tabligh
- A mentorship programme should be started at regional level to increase passion and skills. This can be aided with personal experiences and accounts of new Ahmadis and ba samara daʿiān
- Region should appoint one Murabi Silsila as a teacher for all 12 classes. For a Region who cannot arrange a Murabi Silsila, any Jamāʿat scholar can be appointed as a teacher

THE MESSIAH HAS COME” LEAFLET DISTRIBUTION CAMPAIGN – VARIOUS TARGETS BASED ON TAJNEED

- Region to implement **“The Messiah Has Come”** leaflet distribution campaign to achieve target of 1.1 million leaflet distributions
- Yearly Targets will be provided to regions based on their Tajneed. Majalis will receive their targets from their region
- Qiadat Tabligh will arrange delivery of these leaflets to Regions and Regions are responsible for providing these leaflets to Majalis and for monitoring this campaign
- Leaflets to be distributed at public places (busy areas), Villages, Tabligh Stalls, Tabligh Exhibitions / Events, etc. **(NOT to distribute door 2 door)**

Competition

- Regions to provide names of Ansār and the Majalis, who would like to take part in this competition
- Names of Ansār who promise to distribute **3,000 leaflets** and Majalis who promise to distribute **10,000 leaflets** will be submitted to Huzoor-e-Aqdas أيده الله تعالى بنصره العزيز for prayers
- Special prize will be awarded in recognition to those who will fulfil their promises and names will be submitted to Huzoor-e-Aqdas أيده

اللَّهُ تَعَالَىٰ بِمَنْعِهِ الْعَزِيزِ for prayers.

GIFT OF THE HOLY QUR'ĀN PROJECT – 48 COPIES FOR LARGE REGIONS & 24 COPIES FOR SMALL REGIONS

- Gift a copy of the Holy Qur'ān (Arabic text with English translation & short commentary) to schools, colleges, universities libraries, churches, mayors and council
- The Holy Qur'ān can be displayed at Tabligh Stalls, but **CANNOT BE** distributed for **FREE**. If a Non-Ahmadi requests a copy of the Holy Qur'ān, then it can be delivered to their home or could be given on another meeting
- The Holy Qur'ān can be gifted at external facing events, like Charity Walk for Peace Cheque presentation, Interfaith Tabligh Sessions, Tabligh Conference etc.
- All Ansār can participate in this blessed scheme by donating money for these Holy Qur'ān copies. Each copy costs £4.00 (pay to Za'im Majlis under head of the Holy Qur'ān and make sure to get a receipt)
- **Target: 48** Copies for large regions & **24** copies for small regions

TABLIGH CONFERENCE – YEARLY

- Regions to run focused and targeted campaigns by holding Tabligh Conferences to answer problems and issues of local and different ethnic communities and groups, such as environment, drugs, knife crimes, gambling, domestic violence, mental health and alcohol etc.
- This can be arranged in their own languages; local newspapers as well as media can be invited to these conferences
- Every region should organise at least **one Tabligh Conference during the year**. It is suggested to hold this conference in the month of **July**

MOSQUE OPEN DAY – YEARLY

- Every region to organise Mosque Open Day **at least once a year**. It is suggested to hold it in **June**
- During the Open Day, regions can organise Tabligh **Exhibitions** in Mosques & invite their contacts for further discussion
- **Schools** can also be approached to attend Mosque Open Day and a presentation for educational institutes by Qiādat Tabligh can be

delivered to students.

JALSA SEERATUN NABIﷺ – YEARLY

- Regions to hold at least **one Jalsa Seeratun Nabiﷺ during the year**. This can be organised during Oct Ashrah Tabligh
- In Jalsa Seeratun Nabiﷺ, Tabligh contacts especially Non-Ahmadi Muslim friends should be invited.

TABLIGH CONTACTS:

- Regions should have relationship with Tabligh related contacts
- Maintain a contacts register (individual Tabligh contacts & organisations e.g., interfaith groups, school, church etc.)
- A strong contact follow-up method should be adopted that is compliant with GDPR.

SOCIAL MEDIA:

- Appoint a Naib Nazim Tabligh – Social Media with the approval of Nazim A'lā
- Every Region should have their Regional Twitter account with the approval of Sadr Majlis Ansārullah UK
- Regions to make sure through Majalis that all members to take part in Social Media campaigns shared by Qiādat Tabligh
- Regions should encourage Majalis and Ansār to follow Qiādat Tabligh Twitter account, **@UKMuslims4Peace**
- Regions to run Social Media trainings for Majalis **on quarterly basis**.

TABLĪGH DAY / ASHRAH TABLĪGH & OTHER EVENTS

MEETINGS WITH NAZIMEEN TABLIGH – MONTHLY

- Monthly Meetings with Nazimeen Tabligh will be held to train Nazimeen Tabligh on administrative aspect of Qiādat work
Meeting with Nazimeen Tabligh will mostly held on the last Sunday of every month (it will change in few months)

MEETINGS WITH MUNTAZIMEEN TABLIGH – QUARTERLY

- Meetings with Muntazimeen Tabligh will be held on quarterly basis to improve Tabligh related work at all levels

- Meeting with Muntazimeen will be held as follows:
 - Muntazimeen & Nazimeen Tabligh Virtual Meetings** (15th May & 29th May 2022)
 - Mid-Year Review** (15 mins 1-to-1 meetings via Zoom with Muntazimeen Tabligh during the month of August)
 - National Tabligh Seminar** (26th Nov 2022)
 - * Dates may change with prior announcement
- Meeting agenda will be circulated before the meetings

Month	Topics	Month	Topics
Jan	<ul style="list-style-type: none"> Care of Society Respect for All Social Amity 	Feb	<ul style="list-style-type: none"> Atheism Prophecies of the Promised Messiah^(as) Hadhrrat Musleh Ma'ud^(ra)
Mar	<ul style="list-style-type: none"> Existence of God Promised Messiah & Imam Mahdi^(as) 	Apr	<ul style="list-style-type: none"> Ramadan Charity
May	<ul style="list-style-type: none"> Eidul Fitr Khilafat Jihad 	Jun	<ul style="list-style-type: none"> Mosque Charity Walk for Peace Freedom of Speech
Jul	<ul style="list-style-type: none"> Hajj Eidul Adhia 	Aug	<ul style="list-style-type: none"> Jalsa Salana UK Finality of Prophethood
Sep	<ul style="list-style-type: none"> Holy Qur'an AMEA UK Ijtema Truthfulness of the Promised Messiah^(as) 	Oct	<ul style="list-style-type: none"> Seeratun Nabi^(sa) Prophets of God
Nov	<ul style="list-style-type: none"> Poppy Appeal Interfaith 	Dec	<ul style="list-style-type: none"> Jalsa Salana Qadian Season's Greetings

FOCUSED SOCIAL MEDIA CAMPAIGNS – 4 IN A YEAR

- Following focused Social Media campaigns will be run throughout the UK:

- **Hadhrat Al-Musleh Ma'ud^(ra)**

- Date: Sunday 20th February 2022
- Hashtags: #MuslehMaudDay #MuslehMaud

- **The Promised Messiah and Imam Mahdi^(as)**

- Date: Wednesday 23rd March 2022
- Hashtags: #MessiahHasCome #PromisedMessiah #ImamMahdi

- **Khilāfat**

- Date: Friday 27th May 2022
- Hashtags: #Khilāfat #Caliphate #CaliphOfMessiah

- **Holy Prophet Muhammad^(saw)**

- **Date:** Friday 7th October 2022
- Hashtags: #ProphetMuhammad #SeeratUnNabi #HolyProphet

NATIONAL TABLIGH DAYS – QUARTERLY

- On following dates, National Tabligh Day will be held throughout the UK:
 - i) Saturday 19th February 2022**
 - ii) Sunday 22nd May 2022**
 - iii) Sunday 4th September 2022**
 - iv) Sunday 4th December 2022**

- During all Tabligh Days, regions to organise “**The Messiah Has Come**” Campaign and distribute maximum leaflets

NATIONAL ASHRAH TABLIGH – TWICE A YEAR

- Ashra Tabligh will be held on following dates throughout the UK:
 - i) Friday 18th to Sunday 27th March 2022** (Themes: God / The Promised Messiah^{as})
 - ii) Friday 7th to Sunday 16th October 2022** (Theme: Holy Prophet Muhammad^{sa})
- Detailed Plan of the Ashrah will be shared before these Ashrah Jaat in Nazimeen Tabligh Meetings

NATIONAL TABLIGH SEMINAR – YEARLY

- Centre to hold Annual National Tabligh Seminar. This will be an open forum for all Ansār members

- Regional and Local Tabligh Committee Members, Da‘īān Khusoosi and Ba Samar Da‘īān ilAllāh should be especially invited
- The seminar will Insha‘Allāh held on **Sunday 22nd November 2022** at Baitul Futuh Complex

*Detailed Plan for Tabligh Seminar will be shared before the event

TABLIGH REPORTING

- Submit detailed reports of any Tabligh related event along with appropriate photographs within 3 days to Qiādat Tabligh via email (tabligh@ansarullahuk.org)
- Report of Tabligh Days & Ashrah Tabligh should be submitted within 3 days using google form shared by Qiādat Tabligh
- Regions should record their main events’ documentary and send video to Qiādat Tabligh

SPECIAL INSTRUCTIONS

1. Ansārullah Tabligh Events should never clash with the programme of Jamā‘at
2. Use representation of **Ahmadiyya Muslim Elders Association UK** when dealing with external bodies
Special Note about Photography: Please write on **“Invitation Cards”** that on this event pictures will be taken which may be used in Social and Print Media. If anyone does not agree then please inform the management of the event in advance
3. In case, expenses are involved to hold an event, please ensure to **seek prior approval** by sending **Tentative Budget** with necessary details through Qā‘id Tabligh to Sadr Majlis Ansārullah UK
4. Contact Qā‘id Tabligh to **seek prior approval** of the following: (**1.** Invitation Cards for guests. **2.** Programme and Agenda of the session. **3.** Seating plan/Order of proceedings from stage of the event)

5. For Tabligh Q&A or Interfaith Events, arrange **REFRESHMENT** only
6. All on-duty as well as participating Ansār at a Tabligh event **must wear cap** preferably or otherwise exceptionally, at least have their heads covered, in appropriate way
7. **Separate arrangements for Ahmadi ladies at Tabligh events:** Implementation of Pardah and separate sitting/eating arrangements for female guests must be followed. Please ensure **No Hand Shake with Female Guests** during Welcome/Good Bye, in any case. Some appropriate way to this should be sorted out, on priority, with the help preferably of, Murabi Silsla to have a better advice
8. Submit **Tabligh Activities / Events Report** of all Majalis of Region. Detailed reports along with the pictures must be sent for publication within 3 days. Please send all Tabligh event reports to Qiādat Tabligh via email to: tabligh@ansarullahuk.org

Qiadat Tā'leem-Ul-Qur'an

Holy Qur'an

Some of the verses of the Holy Qur'an explaining the importance and blessings attached with the recitation, learning and teaching of The Holy Qur'an.

ذَٰلِكَ الْكِتَابُ لَا رَيْبَ ۚ فِيهِ هُدًى لِّلْمُتَّقِينَ ﴿٣﴾

(Al-Baqarah:verse 3)

This is a perfect Book; there is no doubt in it; it is a guidance for the righteous,

This a complete and perfect book, a book which possesses all the excellences that a complete and perfect book should possess.

(Five Volume Commentary, Volume 1, page 28)

وَلَقَدْ يَسَّرْنَا الْقُرْآنَ لِلذِّكْرِ فَهَلْ مِن مُّدَّكٍ ﴿١٨﴾

(Al-Qamar:18)

And indeed we have made the Qur'an easy to understand and to remember. But is there anyone who would receive admonition?

Hadith of the Holy Prophet ﷺ

خَيْرُكُمْ مَنْ تَعَلَّمَ الْقُرْآنَ وَعَلَّمَهُ

“The best amongst you are the ones who learn Qur'an and teach it to others”

(Sahih Bukhari, Hadith # 5027).

Hazrat Khalifatul Messiaḥ V ربه الله تعالى بنصره العزیز says:

Every Ahmadi should take responsibility that he and his family should take interest in reading and reciting the Holy Qur'an. If we are not reading the Holy Qur'an the way it is required to be read then we should be worried and each individual should be asking this question to himself, that in spite of being called an Ahmadi aren't we deviating from the path by not following the commandants?

Annual Plan:

The programme is mainly based on the recommendations of the Shūrā proposal 2017. Muntazimeen and Nazim Tā'leem Ul Qur'an should take active part in implementing this programme.

1. There are two documents prepared to be shared with all Zo'ama, Nazimeen Tā'leem-Ul-Qur'an & Nazimeen A'lā:
 - Importance of Learning & Teaching The Holy Qur'an.
 - Links to Learn the Holy Qur'an.

All Ansār should be sent these documents & these should be used to motivate Ansār to learn the correct reading, translation & commentary of The Holy Qur'an.

1. To motivate Ansār to recite, learn and teach the Holy Qur'an, there should be at least two general meetings in the year where the importance of learning and teaching the Holy Qur'an should be discussed. The documents prepared by the Qiadat Tā'leem ul Qur'an should can be used for this purpose.
2. All Ansār should be contacted at least twice a year to REMIND them to recite the Holy Qur'an daily and to join Qur'an classes and other programs.

3. Those Ansār who need help to learn to recite the Holy Qur'an correctly should be helped individually.
4. Every Majlis should hold at least one class to teach Ansār the correct recitation and the translation of the Holy Qur'an. Moreover, Ansār should be encouraged to join weekly national translation (Tarjuma tul Qur'an) class. We expect at least 60% Ansār to attend these classes.
5. All Ansar should also be informed about different facilities available nationally, to learn the Holy Qur'an and its translation like MTA, WhatsApp, Skype, YouTube, Zoom etc.
6. To encourage Ansār to recite the Holy Quran correctly and to know the translation a regional teacher training class should be organised monthly in which each Majlis should be represented by at least two Ansār. Those Ansār should then take classes in their Majalis to teach Ansār. The names of such Ansār who are attending the regional classes regularly should be submitted to Qiadat Tā'leem ul Qur'an in the centre.
7. All Ansār, especially all members of Majlis Amila should be reminded repeatedly to join Waqf-e-Arzi scheme. Nazimeen Ala are requested to make continuous efforts to motivate Ansār.

S. No.	Majlis Target	Minimum Frequency
1	Remind all Ansār to recite the Holy Qur'an daily with translation	Twice during the year
2	To motivate Ansār to recite, learn and teach the Holy Quran.	2 General Meetings
3	Teacher Training Class (Regional Target)	1 Class every Month
4	Tā'leem Ul Quran Class	2/ week
5	Participation in National Tajuma tul Qur'an Class	60% of Tanjeed
6	Encourage Ansār especially Office bearers to take part in the scheme of Waqf-e-Arzi	All members of Majlis e Amila

Note: The position of each Majlis & Region will be judged after receiving the reports concerning the above points.

National, Regional & Majlis Quiz competition Syllabus:

Each Majlis & Region must hold 2 Quiz competitions during the year.

Each Majlis should conduct two quizzes to be held before April and October whereas Regions should hold their quizzes before May and November this year.

Syllabus For English Quiz Competition:

- **First six months:**

1. Five Volume Commentary Vol 1
Surah Al-Baqarah, verses 39-64 page 108 to 158.
2. Split word Translation Surah Al-Baqarah, verses 204 to 287

- **Second six months:**

1. Five Volume Commentary Vol 1
Surah Al-Baqarah, verses 65-123 page 158 to 208.
2. Split word Translation Surah Aal-e-`Imran, verses 1 to 92

Efforts should be made to reach and read this syllabus by all Ansār.

Qiadat Tā'leem

The basic responsibility of **Qiadat Tā'leem** is to develop the religious educational standard of the members of Majlis Ansārullah UK. To achieve this, Qiadat Tā'leem has prepared a plan for this year, called **Tā'leem 2022**. The basic purpose of Tā'leem plan is to guide Nazimeen Tā'leem, Zo'ama Majalis and Muntazimeen Tā'leem on how to conduct various activities in their respective area.

Tā'leem 2022 will have 4 points agenda:

- i. Holy Qur'ān
- ii. Ahādith
- iii. Books of the Promised Messiah^{as}
- iv. Friday Sermons of Hazrat Khalifatul Masih^{ab}

Holy Qur'ān

In this regard, Nazimeen & Muntazimeen Tā'leem are requested to work closely with Qiadat Tā'leem ul Qur'ān and encourage Ansār to attend local Qur'ān Classes regularly.

Ahādith

Sayings of the Holy Prophet ﷺ held in very high esteem and are considered second most important after the Holy Qur'ān. Therefore, encourage Ansār to study Ahādith of the Holy Prophet ﷺ.

Books of the Promised Messiah^{as}

One of the best sources of religious knowledge is the study of the books of Promised Messiah عليه السلام. The Holy Prophet ﷺ says that the Promised Messiah will distribute the spiritual wealth but no one will accept it. These spiritual treasures are writings revealed from God. Moreover, the Promised Messiah عليه السلام says “*He who doesn't read my books at least three times has a sort of arrogance in him.*” So every Nasir should make a habit of reading books of the Promised Messiah عليه السلام. Ansār are requested to read the prescribed books of this year. To motivate Ansār in reading, Regions/Majalis are required to hold Weekly Tā'leem Class where Ansār read and discuss few pages from prescribed books every week.

Friday Sermons of Hazrat Khalifatul Masih V^{ab}

We are fortunate in this age that God has brought innovations and Ahmadis were also awarded to them. Jamā'at is enabled to utilize modern technology, TV and the internet for propagation of faith. The written works of the Promised Messiah^{as} are widely available on our web site and can be accessed whenever one wants. It is also translated in major languages of the world. Likewise, advice of the Khalifa of the time can also be heard and read and is based on the Holy Qur'ān, hadith and writings of the Promised Messiah^{as}.

(Hazrat Mirza Masroor Ahmad, Khalifatul Masih V^{aba} – Friday Sermon 9 Oct, 2015)

We are blessed to have access to these sermons at our convenient; Ansār are encouraged to listen to the Friday Sermons of Huzoor Anwar^{ab} and take notes.

In this regard, Nazimeen & Muntazimeen Tā'leem are requested to work closely with Qiādat Tarbiyyat and encourage Ansār to follow their instructions.

SYLLABUS FOR TALEEM PAPERS

Special Prize: Best Majalis & Regions would be recognized for paper submission!

Prescribed Book for 2021 Tā'leem Papers is

**Haqiqatul-Wahi (The Philosophy of Divine Revelation) by
Hazrat Mirza Ghulam Ahmad, The Promised Messiah and Mahdi^(as):**

Paper No.	Month	Page No (According to English Edition)
Paper No 1	Jan – Feb	439-499
Paper No 2	Mar – Apr	502-568
Paper No 3	May – Jun	568-632
Paper No 4	July – Aug	633-687
Paper No 5	Sep – Oct	687-738
Paper No 6	Nov – Dec	739-782

Plan for Nazimeen/ Muntazimeen Tā'leem, Zo'ama Majalis

- Arrange Tā'leem classes on local level and motivate Ansār to attend Class.
- Read hadith with translation from Ijlase 'Aam(General meeting) package in every General Meeting.
- Hold Weekly Tā'leem Classes in Majlis / Region.
- Provide Tā'leem Syllabus to all Ansār. Make sure that Ansār are aware of this syllabus. Nazim Tā'leem, Za'im and Muntazim Tā'leem should ensure that the syllabus is discussed in regional and local monthly 'Amila/General Meetings.
- Prescribed books for Tā'leem Paper are available as hard copy and online at Ansār website (www.ansar.org.uk). Guide Ansār to these available resources.

- Tā'leem Paper will be available online at Ansār website (www.ansar.org.uk). Each and every member of the Local, Regional & National Majlis Amila must complete the Tā'leem Papers on <https://taleem-paper.ansar.org.uk>. The target for 'Amila members of all levels is 100%. The Local Za'im and Muntazim Tā'leem should make sure that all Ansār in their Majlis complete Tā'leem Paper. The minimum target is 100% of the Tajneed must complete these papers.
- Provide support in organizing Ijtema'at. It is responsibility of Nazim Tā'leem / Muntazim Tā'leem to make sure that Academic competitions must be conducted during Local and Regional Ijtema 'at.
- Guide Ansār to write an essay for Essay Writing Competition. Every Majlis must send at least one Essay for Essay Writing Competition.
- Regions must submit names of the Position Holders in Academic Competitions of Regional Ijtema'at by the deadline.

Essay Writing Competition – English

1. This is an open competition, thus any Nasir can participate.
2. Topic for this years' competition would be:

Divine endorsement in the time of Khilafat e Khamisa

The essay should be comprising of **5000 – 6,000** words

3. **Any essay with Plagiarism will be disqualified.** *Plagiarism* means to present someone else's work, words, or ideas as if they are your own.
4. All direct or indirect quotes must give references. References may be given as footnotes, endnotes, or parenthetical citations.
5. Name, Majlis, Region and Contact Details of the participant should be included on the front page only

6. Essay can be submitted electronically to provided link by Qiadat Tā'leem for any information contact **taleem@ansarullauk.org**
7. The last day to submit an essay is **30th June, 2022**
8. Position holders will be presented awards at the National Ijtema` and their essays will be published in Ansāruddin. Name of all participants will also be published. INSHALLAH.
9. The marking will be based on:
 - Focus / main point
 - Content
 - Writing style
 - Conventions
 - References / Citation

Important Note: In order to qualify for '**Alm-e-In'ami**, at least one essay must be submitted from the Majlis. All large Regions (with Tajneed more than 300) must submit at least **10** essays and smaller Regions (with Tajneed less than 300) must submit at least **5** essays in order to qualify for 'Alm-e-In'ami.

Tā'leem Syllabus 2021:

THEME for Annual Ijtema 2022 of Majlis Ansārullah UK, is:

Importance and Blessings of Khilāfat

General Rules

- Only those Ansār can participate in **Academic Competitions** at the National Ijtema who are awarded **1st 2nd and 3rd position** in the Regional Ijtema'. In case, position holder cannot attend the National Ijtema, Regional Nazim A'lā should propose a name for a Nasir to represent the Region, and get it approved before the deadline.
- The deadline for Regions to submit names of the Position holders /Regional Representative is **Wednesday 31st August 2022**.
- Competitions will be held simultaneously.
- Judges decision will be final.

Tilāwat Competition:

- A participant may only recite verses of the Holy Qur'an that is selected for the Ijtima Syllabus.
- A Tilāwat recited from outside the syllabus will NOT be marked.
- Judges reserve the right to stop a participant at any point.
- There will be no marks for reciting from memory.
- The marking will be based on Correct Pronunciation, Qir'at/ Tajweed and Tune.

وَعَدَ اللَّهُ الَّذِينَ آمَنُوا مِنكُمْ وَعَمِلُوا الصَّالِحَاتِ لَيَسْتَخْلِفَنَّهُمْ فِي الْأَرْضِ كَمَا اسْتَخْلَفَ الَّذِينَ مِنْ قَبْلِهِمْ
وَلَيَسْكَنَنَّ لَهُمْ دِينُهُمُ الَّذِي ارْتَضَى لَهُمْ وَلَيُبَدِّلَنَّهُمْ مِنْ بَعْدِ خَوْفِهِمْ أَمْنًا ۚ يَعْبُدُونَنِي لَا يُشْرِكُونَ بِي شَيْئًا
وَمَنْ كَفَرَ بَعْدَ ذَلِكَ فَأُولَٰئِكَ هُمُ الْفَاسِقُونَ ﴿٥٦﴾

(Surah Nur :56)

وَاَعْتَصِمُوا بِحَبْلِ اللَّهِ جَمِيعًا وَلَا تَفَرَّقُوا ۚ وَاذْكُرُوا نِعْمَتَ اللَّهِ عَلَيْكُمْ إِذْ كُنْتُمْ أَعْدَاءً
فَأَلَّفَ بَيْنَ قُلُوبِكُمْ فَأَصْبَحْتُمْ بِنِعْمَتِهِ إِخْوَانًا ۚ وَكُنْتُمْ عَلَىٰ شَفَا حُفْرَةٍ مِّنَ النَّارِ فَأَنْقَذَكُم مِّنْهَا
كَذَٰلِكَ يَبَيِّنُ اللَّهُ لَكُمْ آيَاتِهِ لَعَلَّكُمْ تَهْتَدُونَ ﴿١٠٣﴾

(Surah Ale Imran:104)

Hifz Qur'an Competition:

1. This is not a competition, every Nasir, who will memorize this syllabus will be awarded a certificate and prize.
2. The translation will not be tested.
3. Anyone who is Hafiz Qur'an is NOT allowed to take part in this competition.
4. Syllabus is as follows.

**Verses and Surahs recited in Daily Prayers by
Hazrat Khalifatul Masih V^{aba}**

Day	Prayer	First Raka	Second Raka
Friday	Fajar	Bani Isra'il 79-85	Al-Kahf 1-11
	Maghrib	Al-Fil	Quraish
	Ishaa	Ad-Duha	At-Tin
Saturday	Fajar	Al-Baqarah 1-8	Al-Baqarah 9-17
	Maghrib	Al-Falaq	An-Nas
	Ishaa	Al-Baqarah 256	Al-Baqarah 287
Sunday	Fajar	Al-Kahf 103-107	Al-Kahf 108-111
	Maghrib	Al-Falaq	An-Nas
	Ishaa	Ha Mim As-Sajdah 31-33	Ha Mim As-Sajdah 34-37
Monday	Fajar	Al-Baqarah 285-287	Aal-e-`Imran 191-195
	Maghrib	Al-Falaq	An-Nas
	Ishaa	Al-Hashr 19-22	Al-Hashr 23-25
Tuesday	Fajar	Al-Baqarah 255-258	Aal-e-`Imran 26-31
	Maghrib	Al-Kafirun	An-Nasr
	Ishaa	Az-Zilzal	At-Takathur
Wednesday	Fajar	Al-Kahf 103-107	Al-Kahf 108-111
	Maghrib	Al-Lahab	Al-Ikhlās
	Ishaa	Ash-Shams	Ad-Duha
Thursday	Fajar	Al-Baqarah 285-287	Aal-e-`Imran 191-195
	Maghrib	Al-Falaq	An-Nas
	Ishaa	Ad-Duha	Al-Inshirah
Friday	Jumma	Al-A`la	Al-Ghashiyah

Poem Competition:

1. A participant may only recite any **3** couplets (without repetition) from the one of the poem from syllabus below.
2. A poem recited from outside the syllabus will NOT be marked.
3. Judges reserve the right to stop a participant at any point.
4. There will be no marks for reciting from memory.
5. Marks will be given for correct pronunciation, voice quality and tune.

در ثمین

بڑھتی رہے خدا کی محبت خدا کرے
توحید کی ہو لب پہ شہادت خدا کرے
حاصل ہو تم کو دید کی لذت خدا کرے
ایمان کی ہو دل میں حلاوت خدا کرے
ملت کے اس فدائی پہ رحمت خدا کرے
اک وقت آئے گا کہ کہیں گے تمام لوگ

کلام محمود

خدا سے وہی لوگ کرتے ہیں پیار
اسی فکر میں رہتے ہیں روز و شب
جو سب کچھ ہی کرتے ہیں اُس پر نثار
کہ راضی وہ دلدار ہوتا ہے کب؟
وہی پاک جاتے ہیں اِس خاک سے
لگاتے ہیں دل اپنا اُس پاک سے

کلام طاہر

تمہاری خاطر ہیں میرے نغمے، مری دعائیں تمہاری دولت
خدا کے شیر! تمہیں نہیں زیب خوف جنگل کے باسیوں کا
تمہارے درد و اَلَم سے تر ہیں مرے سجد و قیام کہنا
گر جتے آگے بڑھو کہ زیر نگین کرو ہر مقام۔ کہنا
تمہارے سر پر خدا کی رحمت قدم قدم، گام گام کہنا
بڑھے چلو شاہراہ دینِ متین پہ دَرانا، سناہاں ہے

For Non-Urdu Speaking Ansār:

يَسْعَى إِلَيْكَ الْخَلْقُ كَالظَّمَانِ
تَهْوِي إِلَيْكَ الرُّمُزُ بِالْكِيَرَانِ
يَا لَيْتَ كَانَتْ قُوَّةُ الطَّيِّدَانِ

يَا عَيْنَ فَيْضِ اللَّهِ وَالْعِزِّ
يَا بَحْرَ فَضْلِ التَّنْعِيمِ الْمُنَّانِ
جَسْمِي يَطِيرُ إِلَيْكَ مِنْ شَوْقٍ عَلَا

Prepared Speech – English:

1. A participant may only speak on one of the following topics:
 - i) **Khilafat, Guarantor of Unity**
 - ii) **Divine endorsement in the time of Khilafat Khamisa**
 - iii) **How to attach children with Khilafat?**
2. A speech delivered from outside the syllabus will NOT be marked.
3. The speaker will have a total of **3 minutes** to deliver his speech. First bell will ring at 2 minutes after which he should complete his speech before 3 minutes
4. The reading from papers will be allowed, however additional marks will be rewarded for delivering the speech from memory.
5. Judges reserve the right to stop a participant at any point.
6. Marks will be given for correct pronunciation, content, presentation & memorization.

Extempore Speech – English:

1. This is an open competition, thus any Nasir can participate.
2. This year it will be a different competition. Every participant will be given a question and participant will be asked to reply. Few questions are as follows:
 - i. Why do we believe in God?
 - ii. How will you proof the existence of angels?
 - iii. You are traveling in a train and a European passenger is with you, in this situation how will you introduce Ahmadiyyat to this passenger?
 - iv. How will you explain to your child that recitation of the Holy Qur'an is important?
 - v. What betterment Education brought to your life?
 - vi. What is the purpose of the advent of the Promised Messiah ^{as}?
 - vii. How can the world benefit from Khilafat?
 - viii. How to protect your children form bad impact of social media?
3. Every participant will be given 2 minutes for preparation.
4. Participant will then have 2 minutes for the delivery of the speech. First bell will ring at one and half minute after which he should complete his speech before 2 minutes.
5. Judges reserve the right to stop a participant at any point.
6. Marks will be given for pronunciation, contents and presentation.

Quiz Competition:

1. One team consisting of **2 members** from every Region will be allowed.
2. **Questions will be asked from:**
 - Introduction to the Study of The Holy Qur'an Part One by Hazrat Mirza Bashiruddin Mahmud Ahmad, Khalifatul Masih II^(ra) . and
 - Haqiqatul-Wahi (The Philosophy of Divine Revelation) by Hazrat Mirza Ghulam Ahmad, The Promised Messiah and Mahdi^(as):
3. Book is on (<https://www.alislam.org/book/introduction-study-holy-quran/>) and will also be available online at ansar.org.uk.
4. With every correct answer, the team will earn 4 marks.
5. A response must be started within 10 seconds after a question has been read.
6. If, at the end of the quiz, two or more teams have equal marks, in that case every team will be asked a question until a clear winner is decided.

Bait Bazi:

1. The team will comprise of **3 members**.
2. The couplets will be allowed only from:
 - a) **Durr-e-Sameen**
 - b) **Kalam-e-Mahmood**
 - c) **Kalam-e-Tahir**
 - d) **Durr-e-Adan**
 - e) **Bukhar-e-Dil**
3. Team have to narrate the couplet starting from the ending letter of the couplet which previous team has completed.
4. 10 seconds will be given to deliver response
5. Competition will be conducted on knock out basis

Message Relay /Chinese Whispers:

1. Only one team per region consisting of **5 members** will be permitted.
2. Each team will have a choice to select their message either in Urdu or English.
3. The message will be read out 3 times to every team leader in the beginning. He will then be allowed 3 minutes to pass on the message.

4. Every team member must convey the message quietly else team may be disqualified.
5. The last member of every team will be allowed 5 minutes to write the message neatly.

Essay Writing (Extempore)

1. This is an open competition, thus any Nasir can participate.
2. During Ijtema till Zuhur Prayer of Second Day of Ijtema participants will be asked to write an essay in 30 minutes at a designated place.
3. Participants can write in Urdu, English or Arabic Language.
4. Prizes will be awarded to first 3 positions.

Marking Scheme

Competition	Criteria	Marks
Tilāwat	• Correct Pronunciation – has correct Talaffuz, stops at appropriate punctuation, etc.	10 Marks
	• Qir'at/Tajweed – has followed rules of recitation of the Holy Qur'ān	10 Marks
	• Tune – appropriate delivery volume and speed	10 Marks
Nazm / Qaseedah	• Correct Pronunciation	10 Marks
	• Voice Quality	10 Marks
	• Tune	10 Marks
English Speech / Urdu Speech	• Correct Pronunciation	10 Marks
	• Content – use of verses of the Holy Qur'ān, Ahādith, quotations and/or poetic verses; knowledge / research of the subject	10 Marks
	• Presentation style, confidence and continuity	10 Marks
	• Memorisation	05 Marks
Extempore Speech	• Correct Pronunciation	10 Marks
	• Content – use of verses of the Holy Qur'ān, Ahādith, quotations and/or poetic verses; knowledge / research of the subject	10 Marks
	• Presentation style, confidence and continuity	10 Marks

Educational Seminar

1. Every Region will be asked to conduct an educational seminar.
2. Lectures will be delivered on Religious, Scientific, Health and Social topics.
3. Attendees will be given opportunity to ask questions to the experts.

Mushaira

Tradition will continue to conduct Khilāfat Day Mushaira started couple of years ago.

Exhibition

Qiadat Tā'leem will arrange an educational and preaching exhibition. InShaAllah.

Qiadat Ishā'at

- Make sure that each member is receiving “Ansaruddin”.
- Ansār may be given choice to receive it electronically or in printed form.
- Majalis / Regions should send their activities reports along with selected pictures (High resolution) for publication in “Ansaruddin”.
- Be a part, to improve the standard & quality of our electronic and print publications.
- Find and introduce Ansār brothers in your Majalis and Regions, who are journalists, writers', web designers, graphic designers, Photographers, etc.
- Majalis to encourage local businesses to advertise in “Ansaruddin”

Email address for all correspondence

ansaruddin@ansarullahuk.org

The Rates are as follows:

- Full page for whole year £1200
- Half page for whole year £650
- Quarter page for whole year £350

History Majlis Ansarullah UK Project:

Following information is required to record the History of every Qiadat, Region & Majlis.

Regions & Majalis:

Details with photographs of any Forum / Seminar / Annual Ijtema / Charity Walk or any extra ordinary activity organised by Regions or Majalis.

Group Photos Required:

- Group photo Regional Amila.
- Group photo Local Amila of Majlis.

All Regions and Majalis are requested to share previous information and photographs. For this, call a special meeting wherein discuss with the elderly Ansār and send the information received from them to the Centre as soon as possible.

NOTE: Please send Reports & Photographs at following Email address:

History@Ansarullahuk.org

Qiadat Tarbiyyat Nau-Mubāeen

Maintain an up to date record within the first month of the year.

Zo'ama should attach one Nasir with each Nau Mubāeen to establish regular contact.

Make every effort to involve Nau Mubāeen in regular monthly meetings and other activities of Majlis Ansārullah.

Majlis-e-Shūrā 2012, Proposal 2:

... Strengthen and maintain contact with Nau Mubāeen on a regular basis and to integrate them with the Nizam-e-Jamā'at in their respective Majlis/Region

Nau Mubāeen are classified as those members who are within 3 years from the date of their Bai'at.

Qiadat Isa'ar

What is Isa'ar:

Isa'ar means giving preference to others over oneself (Selflessness).

As “Helpers of Allah” it is our obligation to help with the welfare of Allah’s creations.

According to the instructions of Hazrat Ameer ul Momineen أيده الله تعالى رحمه الله Ansār should visit the elderly homes Ansār on a regular basis. Make every effort to visit any Ansār brother who is ill or admitted in hospital.

Aim:

Implement programmes in order to sympathise with Allah’s creatures, to serve them and to work for their welfare.

Objective:

To look after the welfare and needs of our elderly brothers by arranging social activities, bringing Ansar together, creating brotherhood, companionship and new friendship groups.

To engage Ansar with little contact with Ansārullah through regular activities and communication, building stronger ties with the Jamā'at.

To help and support the wider community and external charities.

Primary:

- Regular House Visits to the homes of elderly Ansar. The focus of this visit is solely to find out how they are and if they need any help. Consider giving them a small gift (especially on Eid).
- Visit sick and less abled members (particularly those in hospital) regularly.
- Monthly gatherings / Isa'ar forums with over 65's should be arranged. This should be a social event with the focus on building relationships and opportunity for members to talk to each other.
- Providing support to the bereaved families. Visit them for Afsos, provide meals (if required), assist with funeral arrangements.
- Social activities (picnics, bbq, outings and day trips to be arranged) at least twice a year
- Providing general support (for example with Transport, Shopping, Cleaning)
- One Regional Isa'ar forum to be arranged for Zo`ama Majalis and Muntazimeen. Interactive workshops should be arranged to develop the Region. This will be supported by the Central Isa'ar Team.
- Identify and submit list of terminally ill and less abled members of Jamā'at to the centre.
- Provide general support to the sick and less abled members.
- Arrange session on loneliness and depression at least twice a year.
- Regular and co-ordinated home visits to be conducted by local and regional Majalis. This should include follow up sessions with various members of the local or regional Amila.
- The Sa'iqaen system needs to be strengthened where appropriate to assist the Za'im in reaching out to more Ansār.
- Appropriate members need to be identified at local or regional level that can be utilised to make contact with inactive Ansār.
- A programme of social trips/outings to be organised 3 times a year locally or regionally.

- Events should be organised to motivate Ansār. Such activities could include sporting, poetry and other leisure pursuits.
- Much more personal contact (face to face or phone calls) should be the primary method of contact in preference to current
- Communication methods (Texts or WhatsApp). Emails can also be used to disseminate information from a central source.
- Training should be given on interpersonal skills and on how to build relationships with people. This should be to all office bearers at the refresher course.
- A programme of sharing experiences to be started preferably in meetings so to increase motivation. This could also be recorded (audio or video) for further use like for historical records.
- Members should be encouraged to have Mulaqa'at with Huoor-e-Aqdas ابيده الله تعالى بنصره العزيز
- Meetings should primarily in English however this needs to be monitored to ensure the participants follow the proceedings.

Secondary:

- Hospital & Care home visits. Ansār should visit those less fortunate, who are in hospitals & care homes. Special attention should be given at Christmas. Gifts should be distributed. Minimum of 2 hospital and 4 care home visits in a year (Regional)
- Homeless Feeding. Food should be prepared and distributed to the homeless. This can be through a homeless shelter, food bank or on the streets. Minimum 4 times a year (Regional)
- Supporting local charities. Approach local charities and provide support. Contact the local Mayor and support their chosen charity. Supporting bucket collection and poppy appeal.

Environmental Issues:

- Tree Planting. Region to arrange tree planting either locally or fund tree planting in another country (2 trees per Ansar)
- Litter Picking. Arrange local street/area to be cleaned minimum twice a year. Contact local council to identify area.
- Encouraging Recycling within the Jamā'at

Blood Donation

- Members to be encouraged to donate Blood. On a Regional level arrange session by finding out where the local blood donations are being held and promoting members to book appointments.

Visiting the less abled and sick

- Regions to visit sick and less abled members (particularly those in hospital).
- Regions to submit list of terminally ill and less abled members of Jamā'at to the centre.
- Regions to provide general support to the sick and less abled members.

National Isa'ar Ashra (twice a year)

Plan and implement programme supporting the departments' objectives during the Ashra.

***If due to restrictions, you are unable to meet physically, then virtual meetings and regular phone calls are required.**

Qiadat Zahānat wa Sehat-e-Jismāni**Objective:**

Educating and practically supporting members to achieve a healthy, active and balanced lifestyle to deliver improvement in their mental and physical wellbeing.

Aims:

- Educate Ansar on the wider benefits to achieve a healthy and balanced lifestyle and how to achieve this.
- Promote key tools to promote health and wellbeing that link in with key Islamic teachings i.e. regular fasting, mindfulness and physical fitness.
- Encourage Ansar to take part in the weekly voluntary fast once a week on a Thursday as instructed by beloved Huzur.

- Encourage Ansār to exercise regularly, inform how to exercise and provide the tools and techniques to do so.
- Raise awareness of factors affecting Men's Health
- Organise regular leisure activities that members of the Majlis can participate in.
- Organise regular sports activities and events at local, regional and national level
- Ensure individual and team sports activities take place as part of the Annual Ijtema

Deliverables - Local Majlis:

All local Majalis will be monitored on the following monthly activities:

- Number of Ansār who exercise regularly (for at least 30 minutes 3 times a week)
- Number of Ansar who fast once a week (on Thursday as instructed by Huzur Aqdas).
- Awareness session delivered at a local meeting
- Awareness session materials distributed to all Ansar
- Number of leisure or sports activities organised by Majlis and Attendance
- No of Regional/National Sports Events attended and Attendance (from Majlis)
- Sports at Local Ijtema - please provide separate report

Awareness Session:

All local Majalis are required to hold a short session to raise awareness of factors that affect physical and mental health – it is recommended that this is done as part of the monthly general meeting. Material will be made available by Qiadat Zahānat wa Sehat-e-Jismāni. However, it is recommended that an interactive format (discussion) is used to discuss the topic and raise awareness. All materials should be

distributed to all Ansar in the Majlis so those who did not attend can still benefit.

Month	Topic
January	Healthy Living: An introduction
February	Importance of movement (stretching)
March	How to start exercising
April	Benefits of Fasting
May	Good back care
June	Dangers of Insulin resistance
July	Regular exercise routine (beginners)
August	Regular exercise routine (intermediate)
September	Regular exercise routine (advance)
October	Mental Health
November	Diet & Nutrition
December	Medical matters

Deliverables – Regions

All Regions will be monitored on the following:

1. Monthly meeting with local Muntazmeen to prepare delivery of awareness sessions and sports activities
2. Activities organised to compliment the Monthly awareness topic and promote discussion

3. No of regional activities held and Attendance

4. No of regional/national sports competitions held/attended and the Attendance

5. Regional Ijtema - sports events (please provide separate report)

NB. Regions will also be monitored on the information provided by their Majalis. i.e., number of Majalis that held sports events and the number of Majalis that held Awareness sessions etc.

National Sports and Leisure Events/Activities:

The National Team will, Insha'Allah, endeavour to organise the following events during the year.

- National Sports Day - Southern Regions
- National Sports Day for Northern Regions
- Cricket tournament - Details TBC
- Football Tournament - Details TBC
- Regular Cycling Events – Details TBC
- Clay Pigeon Shooting
- Hiking, Fishing and Hunting trips

Qiadat Tajneed

This is the duty of all office bearers to inform the Tajneed Department of any changes to their membership using the online AMIS System.

Zo'ama are responsible to immediately inform the Tajneed Department of any change in address of any Nasir leaving their Majlis and to provide the new address and telephone numbers.

Please update the AMIS System of any new Nasir joining the Majlis about any new details of a Nasir joining your Majlis.

Send updated Tajneed of your Majlis on Quarterly bases to Markaz.

A "Sa'iq" should be appointed for every 10 Ansār in the Majlis.

Hold minimum one Sa'iqeen meeting in a month.

Try to get individual reports from maximum Ansār before submitting monthly report.

Qiadat Tehrīk-e- Jadīd:

Tehrīk-e-Jadīd is a blessed scheme which starts from 1st November and ends on 31st October. It is our duty to make Ansār brothers aware of the importance of this scheme.

Hazrat Ameer ul Momineen: **ایده اللہ تعالیٰ بنصرہ العزیز** has urged Ansār to ensure that 100% of them take part in this blessed scheme.

Hazrat Khalifatul Masih Alsals **رحمہ اللہ تعالیٰ** says:

Allah Almighty blesses a believer according to his intention but nowhere. He (i.e. Allah Taa'la) has mentioned that a human can achieve blessings merely on his intention. And as far as the promises and collections of Tehrik-e- Jadīd is concerned the intention begins when a person makes his promise and then makes a firm pledge that he will pay off the amount he promised. However, those members who delay in making their promises for 15 days, 1 month, or 2 months, they become target of losing some of Allah's blessings during this period.

(khutba Juma printed in Afzal 27th Feb 1966)

Hazrat Khalifatul Masih V **ایده اللہ تعالیٰ بنصرہ العزیز** said:

It has come to my attention that in Tehrīk-e- Jadīd there is a lot of room for improvement. In some Jamā'at more than half of the members are not taking part in Tehrīk-e- Jadīd and it may also be the case with Waqf-e-Jadīd. Now Ansār must take this responsibility that you have to play a role to increase participation. First Ansār should ensure their 100% participation in these schemes, and then try to include their wives and children. (Ijtema Ansārullah 2006)

Targets

Ansār brothers should be reminded to revive the accounts of their deceased elders of Daftar Awwal as Sadqa Jaria at least one.

Chanda should be paid regularly if not at least quarterly.

Those who make one of payment should do it in the beginning of year rather than leaving it till the end of year if possible.

All Ansār should try to include all members of their family including new born babies.

Every new Ahmadi Nasir should also be brought into this blessed scheme.

Zo'ama should urge Ansār to make sure that their dependents are included in this scheme.

Zo'ama should obtain lists of non-participant Ansār in 2020 from their local Presidents and request those Ansār to take part this year. A report on how many non-participants have contributed should be given every quarter. As we require 100% participation this target should be of utmost priority.

Zo'ama should get the lists of new Ansār coming from Khuddam-ul-Ahmadiyya and ensure that they take part. If Zo'ama faces any difficulty, they should contact Markaz immediately and we will try to help them.

Hold a “TEHRĪK-E-JADĪD Day” as an awareness campaign at the end of each Quarter to motivate Ansār brothers to be a part of this Divine Scheme, and to boost the activities of Qiadat Tehrik-e-Jadid in order to achieve our target of 100% participation of Ansār in each Region & Majlis.

Qiadat Waqf-e-Jadid

On December 27th, 1957 Hazrat Khalifatul Masih II (رضي الله تعالى عنه) started the blessed project called Tehrik **Waqf-e-Jadid** (The New Dedication).

Objectives:

- The primary objective of this project was to look after the spiritual upbringing of the members living in the rural communities.
- The secondary objective was to bring the message of Islam to Hindu population of the country. Up to 1986 the project was intended mainly for the rural communities of Pakistan. However Hazrat Khalifatul-Masih IV (ra) broadened the scope of this project and now all the countries of the world are within the scope of this plan.

Hazrat Khalifatul Masih II (رضي الله تعالى عنه) explaining the importance of this blessed scheme stated

"This is the undertaking of Allah, and He Himself will complete it. Since it is Allah Almighty Who has put this inspiration in my heart, I shall endeavour to fulfil it even if I have to sell my house and my clothes to do so and even if not a single person assists me. Allah shall cut them off from the Jamā'at who are not helping me in this regard and will send down angels from heaven to help me"

(Friday Sermon, January 5, 1958)

1. Za'im or Muntazim Waqf-e-Jadid should request the local Sadr/Finance Secretary for a list of non-participant Ansār from the previous year and try to motivate them to take part this year.
2. Every Majlis should encourage all Ansār to take part in this blessed scheme. Every New Ahmadi Nasir should also be made aware of this scheme.
3. As a family head, every Nasir should ensure that ALL members of his household participate in this divine scheme. Chanda should even be paid on behalf of new-borns.
4. Ansār should be encouraged to increase on the amount sacrificed by them in the last year.
5. Ansār should try to continue the sacrifices of deceased relatives who used to pay Chanda Waqf-e-Jadid.
6. A report on how many non-participants Ansār (from the previous year) have promised to pay this year should be given **every quarter** to the Markaz.

Note: The Waqf-e-Jadid year begins on 1st January and ends on 31st December.

Auditor

An Auditor must be appointed by Regions and Majalis after seeking approval from Sadr Majlis. The auditor must send monthly report through regional Nazim e A'la as to how many Majalis he has audited that month.

Audit Objectives:

The main objectives in undertaking the audit are:

- All chandas and other receipts have been banked and accounted for
- All expenses claimed have been properly incurred and accounted for

To achieve these objectives, the audit procedures need to ensure that the followings transaction risks have been mitigated.

No	Main risks relating to income:	Risks covered by Regional auditor	Risks covered by HO auditor
1	Chanda collected but no receipt issued or banked	X	
2	Receipts issued but money not banked/ banked after long delay	X	X
3	Receipts issued incorrectly (wrong AIMS number/wrong Majalis/ wrong Chanda type; incorrect amount; incorrect total)	X	
4	Receipt not recorded/ incorrectly recorded on collection statement	X	X
5	Receipt not recorded/ incorrectly recorded in AMIS		X
6	Receipt not recorded on timely basis/ in wrong period in AMIS		X
7	Expense claimed and paid but not incurred/ no supporting documents	X	X
8	Expense claimed and paid but not properly authorized	X	X

9	Expense claimed incorrectly (wrong amount/ calculation errors)	X	X
10	Expense incorrectly recorded (wrong party; wrong budget head)	X	X
11	Expense not recorded on timely basis/ wrong period	X	X

In addition, Majlis Ansārullah and CWFP as registered charities faces a number of regulatory and compliance risks. In particular:

- Obtaining and recording of Tajneed data
- IT development and cyber attacks
- Compliance with GDPR regulations
- Reputational risks (charity walk work)

These risks will also need to be covered at the regional levels in due course.

2. Audit Process

2.1 Audit Work:

The audit process is designed to assess transaction risks and report any errors arising so that corrective action can be taken. The work is divided into two parts:

- The work done by central audit team at the Māal Department
- The audits undertaken at the regional and Majalis levels by regional auditors.

2.2 Regional Audits:

To assist with regional audits, simple audit questionnaires and checklists have been developed and provided to the auditors. These are:

- Control checklist for reviewing control of books and receipts of income –these should be used as tool for improving controls at each Majalis level.
- Checklist for audit of income and audit schedule

- Checklist for audit of expenses and audit schedule

These checklists and schedules are available on MAUK website resources. In due course, these schedules shall be available for online completion and submission. If Covid restrictions continue in 2022, then simplified audit checklist could be used and is available in resources section. This involves obtaining photos/ scanned copies of completion statements and bank deposit slips and ensuring that total collections have been banked.

It should be noted that Additional Māal Secretary will only pay the Majalis and regional grants when the regional audits have been completed and reported to national audit team.

2.3 Central Audit:

a. Income

Depending on the extent to which Covid-19 restrictions continue to be in place during 2022, national audit team plan to:

- Review the collection statements received by Māal Dept and check that receipts have been correctly recorded in AMIS/CMIS.
- Review the control schedule of collection statements received and note Majalis that have delayed or not sent such statements.
- Review monthly bank reconciliation for collections received.
- Review control over receipt books
- Circulate to regional auditors, reports generated from the AMIS in respect of outstanding receipt books and missing receipts for follow up.

In addition:

- Review the receipts issued for online payments through Worldpay and just giving sites as well as the receipts issued for standing orders;
- Undertake detail review of chanda database in AMIS/CMIS to identify missing receipts/ books and non-payers.

b. Expenses

- During 2022, continue with the regular review of all the expenses paid and checking major and unusual expenses to supporting documents.
- As in prior years, emphasis will be placed on advances given and subsequent submission of expense claims for such advances.

c. Special audits

In addition to the audit of income and expenses and subject to covid restrictions:

- Review the IT controls and accuracy and adequacy of AMIS reporting system. This will need assistance of IT consultant.
- Review the implementation of the GDPR policies both at MAUK head office and at regional levels.

3. Plans for Audit Week/ Training:

During 2021, Covid-19 restrictions continued to disrupt progress in carrying out regional audits although some regions managed to complete their work on time.

Depending on the extent to which covid-19 restrictions continue in 2022, the following is planned:

- Arranging special “audit week” throughout the country for regional audit work. This will place responsibility on both the regional and Majalis finance teams to ensure their audits are completed on time. The timing of such week will be agreed with the regional auditors.
- In addition to refresher course, arranging audit training meetings, one for southern regions and another for northern regions. The timing to be agreed with regional auditors.
- Visits by central audit team to assist in audits of Majalis where difficulties are being faced.

Alam-e Inami Weightage in Percentage

No	Qiadat	%
1	Amoomi	14
2	Māal	14
3	Tabligh	17
4	Tarbiyyat	17
5	Tā'leem	9
6	Tā'leem-ul-Qur'an	9
7	Isa'ar	6
8	Tarbiyyat Nau Mubāeen	2
9	Ishā'at	3
10	Tajneed	2
11	Zahānat Wa Sehate Jismāni	3
12	Tehrik-e-Jadid	2
13	Waqf-e-Jadid	2
	Total	100